



## **Qsource Community Partnership (QCP) Grants**

Notice of Funding Availability (NOFA) & Application Process  
(FY) 2019

Project #: QCP-18.06.002 NOFA

NOFA Release Date: 07/15/2018

Letter of Interest Due Date: 08/21/2018

Full Request for Application Due Date: 10/23/18



## **Qsource Community Partnership (QCP)**

### **Notice of Funding Availability (NOFA)**

**Funding Opportunity Title:** Qsource Community Partnership (QCP)  
Discretionary Grants Program  
Fiscal Year (FY) 2019

**Funding Opportunity Number:** QCP-18.06.002 NOFA

**Due Date for Initial LOI Applications:** 08/21/2018  
**Due Date for Invited RFA Response:** 10/23/2018

### **Background**

Qsource Community Partnerships (QCP) provides financial and other corporate resources to support nonprofit programs and initiatives aimed at achieving improved health outcomes in the communities we serve. We help fund the needs of multiple programs each year, through discretionary grants (up to \$20,000 per grant award), to support a variety of community partners. If you are a nonprofit, accredited educational institution or government agency working to make healthcare better for patients, families and communities – we want to hear from you! Please visit our website at [www.Qsource.org](http://www.Qsource.org) to learn about our patient-focused organization, our work toward improving the quality and value of healthcare, and the things that drive us every day to make healthcare better.

### **Eligibility**

To be eligible for funding, applicants must be nonprofit organizations that are organized and operated for charitable purposes and recognized by the IRS as tax-exempt public charities under Sections 501(c)(3) of the Internal Revenue Code. Accredited public educational institutions and governmental agencies without an IRS determination letter may also be eligible to receive a QCP grant award. All applications are subject to Conflict of Interest (COI) review and approval.



## General Requirements and Information

### A. Letter of Interest (LOI) Pre-proposal

**Deadline:** Applicants must complete a short form and submit a simple Letter of Interest (LOI) in order to be considered for a Qsource Community Partnership (QCP) grant. The deadline for submitting the completed form and LOI to Qsource for the FY 2019 QCP grants funding program is **August 21, 2018 11:59 PM (CST)**.

**LOI Template and Format:** On July 15, 2018, Qsource will post the QCP FY19 Application Form and LOI template on its website [here](#). Qsource prefers to receive the applicant's form and LOI electronically through our QCP portal, but will also provide a downloadable form and template that can be submitted by email. Applicants must complete the LOI in the template provided, (no more than 3 pages, standard 8.5 x 11" letter size), and submit it by the August 21st due date.

**B. QCP Funding Cap and Cycle:** Qsource Community Partnership Grants are capped at \$20,000 maximum per each awarded recipient. Grants are awarded through an annual competitive cycle each fiscal year.

**C. QCP Funding Focus:** Qsource seeks to fund projects or programs that align with Qsource's mission. Further, Qsource places a priority on funding projects designed to drive impacts in at least one of the following areas, to:

- ☐ Address local community health needs
- ☐ Serve as a catalyst for innovation
- ☐ Improve one or more health outcomes

**D. Further Information:** A QCP Administrator facilitates the Qsource Community Partnership grants initiative and serves as the contact to provide general clarification for questions or content related to this NOFA. Questions regarding general requirements of this NOFA should be directed to the QCP Administrator via email at the following address: [QCP@Qsource.org](mailto:QCP@Qsource.org).

## Geographic Area

Qsource currently limits its funding of Qsource Community Partnership grants to programs and projects conducted within these states: Illinois | Indiana | Iowa | Kansas | Kentucky Missouri | Nebraska | Tennessee



## (FY) 2019 Application Process & Timeline

Qsource Community Partnership grants are competitive awards made once annually to coincide with Qsource's Fiscal Year timing. Fiscal Year (FY) 2019 is August 1, 2018 – July 31, 2019. Applicants seeking to apply for a Qsource Community Partnership Grant must first submit an initial Letter of Interest (LOI). Qsource will accept a Letter of Interest from July 15, 2018 through August 21, 2018 at 11:59PM (CST).

### July 15, 2018

#### **Application Form and Letter of Interest Template Posted**

*An Application Form/Letter of Interest (LOI) Template and the LOI Application Scoring Tool will be posted to Qsource's website [here](#) on July 15, 2018.*

*The Letter of Interest (LOI) Template provides a general framework (in no more than 3 pages) for applicants to express their project's concept, community need, and approach to how the project will be accomplished and managed. A Letter of Interest Scoring Tool will also be posted to provide insight into how all applicants' Letters of Interest will be evaluated.*

### August 21, 2018

#### **Deadline to submit Application Form/Letter of Interest**

*The deadline for grant seekers to submit the completed Application Form and Letter of Interest to Qsource for the FY 2019 QCP grants funding program is August 21, 2018 11:59 PM (CST).*

### September 20, 2018

#### **LOI Evaluations Complete**

*QCP Committee completes final LOI scoring and selection.*

**September 25, 2018**

**Applicants Notified of LOI Selection and  
Invitation to Submit Final Request for Application (RFA)**

*Grant seekers whose LOIs are selected will be invited to submit an expanded response via an RFA in order to detail their proposed projects more thoroughly, including specifics for project scope, goals and measurement, critical budget or timeline considerations, or community intervention models and evidence based practices to be used to insure project success.*

**October 23, 2018**

**Request for Application (RFA) Due Date**

*The deadline for grant seekers to submit a RFA response for the FY 2019 QCP grants funding program is October 23, 2018 11:59 PM (CST).*

**November 6, 2018**

**RFA Evaluations Complete**

*QCP Committee completes final selection of (FY) 2019 QCP grant awards and notifies recipients.*

**November 30, 2018**

**QCP Grant Awards for (FY) 2019 Publically Announced**

**December 1, 2018**

**Funding Releases**

**QCP Selection Committee**

Qsource Community Partnership grant initial Letters of Interest and subsequent full application responses (RFA) are reviewed and evaluated by a committee representative of Qsource employees and members of its Board of Directors.

**QCP Grant Award Recipients**

Qsource Community Partnership grant recipients will be asked to provide a brief final report of their funded project via an online form. Qsource requests to receive the final report no later than 45 days upon the project/program completion.